



Sat Apr 30 2022



Open **38**

Facility Name

OR

Select distance



Shift ID **51965**

✓ Request Shift

8 **2:30P-10:30P**

~9 miles

Facility

**Kensington Care and Rehab
(LTC)**

[Notes](#)

Location

Waukesha, WI, 53188

Certification

CNA1

Specialty

Long Term Care

Shift ID **51966**

✓ Request Shift

8 **2:30P-10:30P**

~9 miles

Facility

**Kensington Care and Rehab
(LTC)**

[Notes](#)

Location

Waukesha, WI, 53188

Certification

CNA1

Specialty

Long Term Care

38 Open Orders, scroll down on the left side to view all open orders for the day.

Click on [Notes](#) to view staffing notes for the Facility

Click on the [Location](#) to view the address and google map.

Request shift click on the [Blue Request Shift Box](#)



Sat Apr 30 2022 ✕

Are you sure that you want to request the shift below ?

Shift ID **51965**

8 2:30P-10:30P ~9 miles

Facility
Kensington Care and Rehab (LTC)

Location
Waukesha, WI, 53188

Certification
CNA1

Specialty
Long Term Care

The system will prompt you: “Are you sure you want to request the shift below”?

Click on the Blue Box if you are sure: **(Send Request)**

✕ Close < Back ✓ Send Request

3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Once you click submit then the shift will appear in **Purple (Requested)** on your calendar.



A screenshot of the FAST PACE portal's calendar interface. The calendar grid shows dates from 3 to 30. A shift for 28th is highlighted in blue, indicating it is confirmed. The shift details panel on the right shows Shift ID 51965, time 2:30P-10:30P, location Waukesha, WI 53188, and specialty Long Term Care. Other shifts are shown in gray (completed) and red (cancelled).

Once the shift has been confirmed it will turn Blue, see above. You are all set and expected to work the shift.

If a shift was canceled it will appear red on the calendar. Click on the shift to see cancellation notes.

Gray shifts are completed shifts.

A screenshot of the FAST PACE portal's calendar interface, similar to the first one. It shows a confirmed shift (blue) on the 28th and a completed shift (gray) on the 25th. The shift details panel on the right shows Shift ID 50967, time 8:00A-4:30P, location Milwaukee, WI 53218, and specialty Clinic. A "Timesheet" section is visible with a "Preview" button and a "Time Entry" button.

On the 25th timecard was uploaded and time entry of 8.5 hours (clock in and out), has been completed. This shift will be processed for the next payroll cycle.