

FAST PACE



MEDICAL STAFFING

Licensed Practical Nurse (LPN) Job Description

Basic Function and Responsibility

The licensed practical nurse is responsible to provide supplemental staff assistance to patients in sub-acute care facilities, nursing homes, hospitals, and assisted living facilities on a temporary basis.

Characteristic Duties (may include but are not limited to)

- ‡ Provides care to patients in facilities by:
 - accurately taking and recording vital signs of patients, wound care and skin checks.
 - assisting patients with medication administration.
 - collaborating with CNA's regarding patients' care plans.
 - maintaining accurate details regarding patients' care needs.
 - documenting consistent with care plans.
 - assisting with specimen collections.
 - maintaining a safe and sanitary resident environment.
 - reporting patient health, status and changes in condition and concerns to the facility RN supervisor/physician. Completes all reports as requested by the facility.
 - following the patient's plan of care for updates.
 - responding to inquiries, concerns and complaints from the patients and family.
- ‡ Works under and takes direction of a RN facility supervisor.
- ‡ Completes all required training.
- ‡ Follows all policies and procedures at each facility.
- ‡ Works and interacts with others at the worksite in a professional manner.
- ‡ Abides by all policies and procedures of Fast Pace Medical Staffing.

Qualifications

- ‡ Holds a current and valid LPN license. Is in good standing with the Wisconsin State Board of Nursing.
- ‡ Has at least six months experience working in healthcare.
 - Skilled facilities
 - Sub-acute care facilities/hospitals
 - Long term care facilities
 - CBRF facilities
- ‡ Has an acceptable criminal record and background information disclosure.
- ‡ Has acceptable pre-placement drug screening results.
- ‡ Is not listed with the Department of Health and Family Services or Regulation and Licensing or any other applicable state department or agencies with a finding of abuse/neglect/misappropriation of funds/property, if applicable.
- ‡ Is physically able to complete the assigned job functions.
- ‡ Has reliable transportation to and from assigned shifts.
- ‡ Has a reliable source for communication to arrange work schedules.

The above statements reflect the general details necessary to describe the major functions of the position described and are not intended to be a detailed description of all the work that may be required.

Reviewed and accepted by:

Date