

# FAST PAGE



## MEDICAL STAFFING

### CBRF Caregiver Job Description

#### Basic Function and Responsibility

Your role (or function) as a CBRF Caregiver is to provide safe and ethical care for clients/residents—that is, administering prescribed drugs (also called medications or medicines) and completing other tasks allowed by state law. The CBRF Caregiver is responsible to provide supplemental staff assistance to CBRF's and Assisted Living Facilities on a temporary basis.

#### Job Duties

- ✦ Provides care to patients by:
  - accurately taking and recording vital signs of patients.
  - assisting with distribution and collection of meal plates/trays, feeding of patients and/or preparation of meals.
  - assisting with daily living activities.
  - answering call light throughout the assigned facility
  - assisting with specimen collection.
  - assisting with transferring and repositioning of patients with gait belts or mechanical lifts.
  - maintaining a safe and sanitary resident environment.
  - passing medication correctly with documentation
- ✦ Completes all necessary documentation as directed by the facility supervisor.
- ✦ Reports patient's health status, changes in condition and concerns to the facility supervisor. Completes all reports as requested by the facility.
- ✦ Follows the patient's plan of care.
- ✦ Works under and takes direction of a RN, LPN or other facility supervisor.
- ✦ Performs housekeeping or any other duties assigned by the facility supervisor.

#### Qualifications:

- ✦ High school diploma or its equivalent.
- ✦ Has at least three months experience as a CBRF certified caregiver.
- ✦ Has an acceptable criminal record and background information disclosure.
- ✦ Has acceptable pre-placement drug screening results.
- ✦ Is not listed with the Department of Health and Family Services or Regulation and Licensing or any other applicable state department or agencies with a finding of abuse/neglect/misappropriation of funds/property, if applicable.
- ✦ Obtains or possesses CBRF certifications and is listed on the UWGB Wisconsin CBRF Training Registry.

- ↓ Is physically able to complete the assigned job functions.
- ↓ Has reliable transportation to and from assigned shifts.
- ↓ Has a reliable source for communication to arrange work schedules.

The above statements reflect the general details necessary to describe the major functions of the position described and are not intended to be a detailed description of all the work that may be required.

Reviewed and accepted

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Date